

DEPARTMENT OF PUBLIC SERVICE  
CITY OF COLUMBUS, OHIO

**SUBJECT:** Permit Parking Rules and Regulations

**EFFECTIVE DATE:** August 1, 2021

**PAGES:** 1 of 8

**BY:** Division of Parking Services

## **I. PURPOSE**

The purpose of these rules and regulations is to establish guidelines for permit parking zones established or modified after July 1, 2018. The goal of the permit program is to prioritize neighborhood parking, manage the demand for on-street parking created by commercial attractions, promote retail patronage, encourage the use of alternate forms of transportation, and manage congestion in and around permit parking zones.

## **II. AUTHORITY**

- A. Pursuant to the authority granted under Section 2105.21 of the Columbus City Codes, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations apply only to permit parking zones established or modified after July 1, 2018, and supersede all previously promulgated rules and regulations for permit parking. All residential permit parking zones established prior to July 1, 2018, shall remain under the existing rules and regulations for residential district permit parking that were promulgated on January 22, 2016.

## **III. DEFINITIONS**

The following words, terms, and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Application* means a form created by the Department.
- B. *Business Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives a business owner, manager, or employee permission to park legally, exempt from the posted restriction, within the designated permit parking zone.
- C. *Department* means the City of Columbus Department of Public Service.
- D. *Director* means the Director of the Department of Public Service, or designee.
- E. *Guest Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives a resident guest permission to park legally, exempt of the posted restriction, within the designated permit parking zone for a defined period of time.
- F. *Institutional Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives an institution guest or employee permission to park legally, exempt from the posted restriction, within the designated permit parking zone.
- G. *License Plate Recognition (LPR) Camera* means a device installed upon a city of Columbus parking enforcement vehicle used to efficiently enforce parking restrictions by capturing an image of a vehicle and license plate.
- H. *Mobile Parking Application (App)* means a mobile payment platform, authorized by the City of Columbus, provided to customers to pay for parking at single space and/or multi-space parking meters and mobile payment only zones.

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- I. *Parking Services Personnel* means any employee or agent of the city of Columbus, Division of Parking Services.
- J. *Parking Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that allows that vehicle to park legally, exempt from the posted restriction, within the designated parking permit zone.
- K. *Parking Session* means a specific time duration in which parking has been paid for or validated via the mobile parking application authorized by the City of Columbus.
- L. *Permit Parking Zone* means an area within the city of Columbus established by the Department where parking is regulated and managed through the issuance of parking permits.

#### IV. PROCEDURE TO ESTABLISH, MODIFY, OR REMOVE PERMIT PARKING ZONES

##### A. Intake

- 1. A request to establish, modify, or remove a permit parking zone shall be made by the appropriate area commission, civic association, business district, special improvement district, or initiated by Parking Services personnel.

##### B. Outreach

- 1. Parking Services personnel shall meet with the appropriate area commission, civic association, business district, and/or special improvement district to document the need and potential impact of permit parking.

##### C. Parking Study

- 1. Parking Services personnel shall initiate a parking study and consider the following criteria:
  - 1. Land use makeup of the area to determine the zone boundary; and
  - 2. On-street parking occupancy rates (average occupancy greater than or equal to eighty percent (80%) prompts additional steps in the process).
- 2. If Parking Services personnel determines, based on the parking study, the permit parking zone is merited, personnel shall work with the area commission, civic association, business district, and/or special improvement district to determine the optimal zone and restriction for the area.
  - 1. Parking Services personnel shall notify, in writing, all addresses in the affected area by United State Postal Service mail and solicit feedback on the proposed parking management plan.

##### D. Permit Zones

- 1. Permit parking zones are determined by evaluating parking demand and land use makeup to draw boundaries that can easily be understood and efficiently enforced. The zone shall be as broad as possible so that parking pressures are not moved from one area to the next.
- 2. The Department shall install official parking restriction signs within a permit parking zone displaying the following information:
  - a. Time limits of the restriction (e.g. 2 hour parking);
  - b. Hours of the day of the restriction (e.g. 8am-4pm);

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- c. Days of the week the restriction is enforced, if not enforced every day of the week;
  - d. Identification of the permit zone; and
  - e. Identify if the street is paid parking.
- 3. If changes are required to the boundaries of an existing permit parking zone, the Director shall notify, in writing, all existing permit holders and potential permit holders impacted by the change through electronic mail or the United States Postal Service.
- E. Enforcement
  - 1. Parking Services personnel shall enforce permit parking with LPR. LPR captures the license plate image when digitally marking a vehicle for movement, identifying permit holders, and vehicles that have paid for parking, where applicable.
  - 2. Images captured by the LPR system shall be purged nightly from the system unless a vehicle is issued a parking citation.
    - 1. Images associated with a vehicle issued a parking citation shall be attached to the citation as evidence of the parking infraction.
  - 3. Plate images are only captured for parking enforcement purposes and are not transmitted to any agency or organization.
- F. Evaluation Period
  - 1. The City shall evaluate an existing permit parking zone at the request of the applicable area commission, civic association, business district, and/or special improvement district and may be initiated by Parking Services personnel. The following variables will be used to evaluate the success of a permit parking zone:
    - 1. On-street parking occupancy;
      - 1. Paid parking (where applicable); and
      - 2. Unpaid, managed parking (where applicable).
    - 2. Permit utilization; and
      - 1. Resident permits;
      - 2. Resident guest permits;
      - 3. Business permits; and
      - 4. Institutional permits.
    - 3. Mobility option utilization (where applicable).
  - 2. Any modifications to an existing permit parking zone requires notification to stakeholders and property owners.

## V. GENERAL RULES

### A. Permit Parking General Rules

- 1. Parking permits are provided by the City of Columbus as an ability for the permit holder to park in exemption of the posted parking restriction and does not entitle the parking permit holder to park illegally or in prohibition of other posted parking or traffic signage. Improper use of a parking permit may result in the revocation of the current parking permit and/or non-renewal of any future parking permits, as determined by the Department. The vehicle in violation may be subject to a parking citation and vehicle impoundment.

2. No parking permit shall be issued to a resident, business owner, or employee with unpaid City of Columbus parking tickets.
3. Parking permits are not valid at single space or multi-space parking meters, or mobile payment-only spaces unless otherwise indicated on the posted sign.
4. Parking permit applications and required documentation may be submitted online at [www.parkcolumbus.com](http://www.parkcolumbus.com), by United States postal mail, or at the Division of Parking Services, 2700 Impound Lot Road, Columbus, Ohio 43207. Renewals may be completed online, by United States postal mail, or at the Division of Parking Services.
5. A parking permit shall become null and void when a resident or business ceases to:
  - a. Reside or be located within the permit parking zone; or
  - b. Own property within the permit parking zone; or
  - c. Be a business owner or employee of a business within the permit parking zone.
6. If a permit holder changes vehicles, it is the responsibility of the permit holder to update vehicle information including the license plate number and vehicle registration, where applicable. This can be done online by logging in to the permit holders' account portal at [www.parkcolumbus.com](http://www.parkcolumbus.com) or at the Division of Parking Services.

## VI. PERMITTING

### A. Resident Permitting

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Any resident that resides in a permit parking zone and meets all eligibility requirements may obtain a parking permit.
3. Applicants who meet specific income guidelines are eligible for discounted residential permits for ten dollars (\$10) each and may be renewed on an annual basis. Residents must meet all residency requirements in this Section and provide proper documentation. Documentation is required annually to verify the applicant meets specific income guidelines. Required documentation shall be noted on the application and is subject to change.

### B. Resident Guest Permitting

1. See *Table 1* for zone-specific eligibility requirements and fee structure.
2. All residents are encouraged to utilize the online permit management system to register the guests' license plate to access guest parking privileges. Permit holders not using the online permitting system may contact Parking Services at 614-645-7903 to update the license plate associated with the guest permit.
3. Guest parking privileges are only valid in the permit parking zone the resident resides in.
4. Reselling guest parking privileges is strictly prohibited. Residents found guilty of reselling guest parking privileges shall have all permit privileges revoked.
5. Resident guest privileges may be restricted to manage on-street parking demand and mitigate prohibited uses of guest parking privileges.

C. Business Permitting

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Businesses located in a permit parking zone must provide a copy of the business' filing with the Ohio Secretary of State and a current building lease or proof of building ownership to be eligible for a parking permit. Proof of lease must indicate the business as the primary leaseholder and must match the applicant's address.
3. Only one (1) license plate may be assigned to a permit at any given time.
4. All businesses are required to use the online permit management system to register the employees' license plate to access parking privileges.

D. Institutional Permitting

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Institutions located in a permit parking zone must provide a letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested and a current building lease or proof of building ownership to be eligible for a parking permit. Proof of lease must indicate the business as the primary leaseholder and must match the application address.
3. All institutions will be required to use the online permit management system to register the guests' license plate to access parking privileges.

E. Miscellaneous Permitting

1. Property Owners/Landlords
  - a. Upon verification of ownership, property owners that do not reside in a permit parking zone but own a property in the permit parking zone are entitled to one (1) guest parking permit for the parking permit zone in which the property is located. No resident guest parking privileges shall be granted. The cost of the permit is the same as a resident permit.
2. Short-Term Rentals
  - a. Properties operating as Airbnb and bed and breakfast-type rentals will be classified as a residence unless the owner can meet the requirements of the business parking program.

**VII. REFUNDS, TRANSFERS, AND EXPIRATION**

- A. Permit fees shall not be refunded.
- B. A parking permit is specific to a permit parking zone, and shall not be transferred to another permit zone, subsequent household, or business address occupant.
- C. See *Table 1* for zone-specific expiration information.

**VIII. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION, AND TERMINATION**

- A. The Department and the Columbus Division of Police shall have the authority to enforce the provisions of these Rules and Regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend permit parking if the public right-of-way is needed for an emergency or temporary

use, including, but not limited to, the construction, maintenance, or repair of a street or utility.

- C. The use of a parking permit is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. Enforcement of these rules and regulations may include parking citation and/or impoundment, suspension, revocation, termination, or denial of a parking permit.
- D. The Department may deny issuing a parking permit or revoke or suspend without refund any portion of any fees for a parking permit if:
  - 1. The permit holder fails to comply with the requirements of these rules and regulations or other applicable law;
  - 2. The permit holder makes a false statement of material fact on an application for a parking permit; or
  - 3. The permit holder misuses, duplicates, or transfers a parking permit.

## IX. APPEALS

- A. The application for appeal shall be on a form provided by the Department, which shall contain the following information, at a minimum:
  - 1. The name, address, telephone number, and email address of the applicant(s);
  - 2. The reason for the requested appeal; and
  - 3. Any other information requested by the Department for processing and considering the application and under the requirements of these rules and regulations.
- B. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district that represents the permit parking zone or whose jurisdiction otherwise intersects with permit parking.
- C. The Director will review each appeal and provide a decision within thirty (30) days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

BY ORDER:



JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

6/26/2021

DATE

**Table 1: Permit Eligibility and Fees for Specific Permit Parking Zones**

Short North Permit Parking		
Permit Zones: SNA, SNB, SNC, SND, SNE, and VG		
Resident Permitting		
Eligibility	<ul style="list-style-type: none"><li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address.</li><li>- Multifamily developments built prior to December 31, 2008 with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address.</li><li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li></ul>	
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ul style="list-style-type: none"><li>1. Name, home address, and valid email address;</li><li>2. Valid government issued photo ID;</li><li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li><li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):<ul style="list-style-type: none"><li>a. Current signed lease or mortgage statement; or</li><li>b. Current property tax bill (if property owner but resides elsewhere); or</li><li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li></ul></li></ul>	
Fees	Each permit is \$25 annually. Any permit appeal approved for more than two (2) permits, \$25 each.	
Expiration	Expires one (1) year after issuance.	
Resident Guest Privileges		
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit per address and three hundred (300) twenty-four-hour guest passes annually.	
Fees	<ul style="list-style-type: none"><li>- \$25 per address, per year.</li><li>- May also purchase up to three hundred (300) twenty-four (24) hour parking passes for three dollars (\$3) each.</li></ul>	
Expiration	Expires one (1) year after issuance.	
Business Permitting		
Eligibility	<ul style="list-style-type: none"><li>- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.</li><li>- Four (4) permits will be valid for the zone the business is located in and valid twenty-four (24) hours a day, seven (7) days a week. This applies to permit zones SNA and SNB only.</li><li>- The remaining six (6) permits will be valid from 6a-8p daily in the outer zones closest to the business location (SNC, SND).</li></ul>	
Required Documentation	Applicants shall provide, at a minimum, the following information: <ul style="list-style-type: none"><li>1. The name, address and valid email address of the business owner;</li><li>2. Current signed building lease (primary) or proof of building ownership;</li><li>3. Copy of its business filing with the Ohio Secretary of State; and</li><li>4. Valid government-issued photo ID of the applicant.</li></ul>	
Fees	<ul style="list-style-type: none"><li>- Permit one: \$100</li><li>- Permit two: \$100</li><li>- Permit three: \$100</li><li>- Permit four: \$100</li></ul>	<ul style="list-style-type: none"><li>- Permit six: \$300</li><li>- Permit seven: \$400</li><li>- Permit eight: \$500</li><li>- Permit nine: \$600</li></ul>

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	- Permit five: \$200	- Permit ten: \$700
Prorated Fees	If permits are purchased after July 1:	
	- Permit one: \$50 - Permit two: \$50 - Permit three: \$50 - Permit four: \$50 - Permit five: \$100	- Permit six: \$150 - Permit seven: \$200 - Permit eight: \$250 - Permit nine: \$300 - Permit ten: \$350
Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.	
<b>Institutional Permitting</b>		
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.	
Required Documentation	Applicants shall provide, at a minimum, the following information: 1. The name, address and valid email address of the institution owners; 2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership; 3. Valid government issues photo ID of the applicant; 4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.	
Fees	\$25 each, per year.	
Expiration	Expires one (1) year after issuance.	



<b>Children's Hospital Permit Parking Permit Zone: CH</b>	
<b>Resident Permitting</b>	
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually.
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, per year.</li> <li>- May also purchase up to three hundred (300) twenty-four (24) hour parking passes for two dollars (\$2) each.</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fee	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>East Franklinton Permit Parking Permit Zone: EF</b>	
<b>Resident Permitting</b>	
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually. .
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, annually.</li> <li>- May also purchase up to three hundred (300) twenty-four (24) hour parking passes for two dollars (\$2) each.</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>Downtown – Library Park Permit Parking Permit Zone: LP</b>	
<b>Resident Permitting</b>	
Eligibility	Each of the following addresses listed below are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address. <ul style="list-style-type: none"> <li>• 381, 389, 391 and 393 Library Park Court; and</li> <li>• 380 (A&amp;B), 382, 390 (A&amp;B), 392 (A&amp;B) E Town Street.</li> </ul>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Residents are not eligible for guest permits or passes.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

<b>University District Permit Parking</b> <b>Permit Zone: UDA, H and O</b>	
<b>Resident Permitting</b>	
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed four (4) permits per address.</li> <li>- Multifamily developments, built prior to December 31, 2008, with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed four (4) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID; and</li> <li>3. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	<ul style="list-style-type: none"> <li>- Permit one and two: \$25 each annually</li> <li>- Permit three: \$50 annually</li> <li>- Permit four: \$100 annually</li> <li>- Any permit appeal approved for more than four (4) permits, \$200 each</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and one hundred fifty (150) twenty-four-hour guest passes annually.
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, per year.</li> <li>- May also purchase up to one hundred fifty (150) twenty-four (24) hour parking passes for three dollars (\$3) each.</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

University District Permit Parking Permit Zone: UDB & UDC		
Resident Permitting		
Eligibility	<ul style="list-style-type: none"><li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed six (6) permits per address.</li><li>- Multifamily developments, built prior to December 31, 2008, with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed six (6) permits per address.</li><li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li></ul>	
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ul style="list-style-type: none"><li>1. Name, home address, and valid email address;</li><li>2. Valid government issued photo ID; and</li><li>3. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):<ul style="list-style-type: none"><li>a. Current signed lease or mortgage statement; or</li><li>b. Current property tax bill (if property owner but resides elsewhere); or</li><li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li></ul></li></ul>	
Fees	<ul style="list-style-type: none"><li>- Permit one and two: \$25 each annually</li><li>- Permit three: \$50 annually</li><li>- Permit four: \$100 annually</li><li>- Permit five: \$200 annually</li><li>- Permit six: \$300 annually</li><li>- Any permit appeal approved for more than six (6) permits: \$400 each.</li></ul>	
Expiration	Valid for one (1) year beginning August 1 and expiring on July 31 of each year.	
Resident Guest Privileges		
Eligibility	Residents are not eligible for guest permits.	
Business Permitting		
Eligibility	<ul style="list-style-type: none"><li>- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.</li><li>- All permits will be valid for the zone the business is located in and valid Monday through Saturday, 8am to 10pm.</li></ul>	
Required Documentation	Applicants shall provide, at a minimum, the following information: <ul style="list-style-type: none"><li>1. The name, address and valid email address of the business owner;</li><li>2. Current signed building lease (primary) or proof of building ownership;</li><li>3. Copy of its business filing with the Ohio Secretary of State; and</li><li>4. Valid government-issued photo ID of the applicant.</li></ul>	
Fees	<ul style="list-style-type: none"><li>- Permit one: \$100</li><li>- Permit two: \$100</li><li>- Permit three: \$100</li><li>- Permit four: \$100</li><li>- Permit five: \$200</li></ul>	<ul style="list-style-type: none"><li>- Permit six: \$300</li><li>- Permit seven: \$400</li><li>- Permit eight: \$500</li><li>- Permit nine: \$600</li><li>- Permit ten: \$700</li></ul>
Prorated Fees	If permits are purchased after July 1:	
	<ul style="list-style-type: none"><li>- Permit one: \$50</li><li>- Permit two: \$50</li><li>- Permit three: \$50</li><li>- Permit four: \$50</li><li>- Permit five: \$100</li></ul>	<ul style="list-style-type: none"><li>- Permit six: \$150</li><li>- Permit seven: \$200</li><li>- Permit eight: \$250</li><li>- Permit nine: \$300</li><li>- Permit ten: \$350</li></ul>

Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>Permit Zones (Non-Virtual Permitting)</b> <b>Permit Zones: B, D, and X</b>	
<b>Resident Permitting</b>	
Eligibility	Single-family homes and multifamily developments are eligible for one (1) annual permit per licensed driver. <i>See Table 2 for address eligibility.</i>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually. If purchased beginning November 1, the cost of the permit is \$20. If purchases beginning February 1, the cost of the permit is \$15. If purchased beginning May 1, the cost of the permit is \$10.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit hangtag with each residential permit and one-day guest passes.
Fee	- There is no fee for a guest hangtag. - The first five (5) one-day passes are free. Each one-day guest permit after the fifth is \$1 each.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

<b>Permit Zones (Non-Virtual Permitting)</b> <b>Permit Zones: A, C, E, G, MV, N, T, W, Y, and Z</b>	
<b>Resident Permitting</b>	
Eligibility	Single-family homes and multifamily developments are eligible for one (1) annual permit per licensed driver. <i>See Table 2 for address eligibility.</i>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually. If purchased beginning April 1, the cost of the permit is \$20. If purchased beginning July 1, the cost of the permit is \$15. If purchased beginning October 1, the cost of the permit is \$10.
Expiration	Valid for one (1) year beginning January 1 and expire on December 31 of each year.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit hangtag with each residential permit and one-day guest passes.
Fee	- There is no fee for a guest hangtag. - The first five (5) one-day passes are free. Each one-day guest permit after the fifth is \$1 each.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.



**Table 2: Non-Virtual Permit Parking Eligibility (In order by street name)**

STREET	ADDRESS	ZIP CODE	PERMIT	VISITOR	EXPIRATION
W. 2ND AV.	308-488 ALL	43201	C	Y	JANUARY
W. 3RD AV.	328-385 ALL	43201	C	Y	JANUARY
W. 3RD AV.	514 ONLY	43201	C	Y	JANUARY
W. 3RD AV.	1340 ONLY	43212	G	Y	JANUARY
W. 3RD AV.	1394-1398	43212	G	Y	JANUARY
W. 3RD AV.	1354 ONLY	43212	G	Y	JANUARY
W. 3RD AV.	1408-1442 EVEN	43212	G	Y	JANUARY
W. 3RD AV.	1400 ONLY	43212	G	Y	JANUARY
S. 3RD ST.	473-599	43215	A	Y	JANUARY
S. 3RD ST.	600-730	43206	A	Y	JANUARY
W. 4TH AV.	327-498 ALL	43201	C	Y	JANUARY
S. 4TH ST.	491-566 ALL	43206	A	Y	JANUARY
S. 5TH ST.	523-540	43206	A	Y	JANUARY
W. 6TH AV.	295-434 ALL	43201	B	Y	AUGUST
S. 6TH ST.	535-554 ALL	43206	N	Y	JANUARY
W. 7TH AV.	288-423 ALL	43201	B	Y	AUGUST
ALDEN AV.	340-355	43201	X	Y	AUGUST
E. BECK ST.	22-26 & 31-99	43215	A	Y	JANUARY
E. BECK ST.	100-206	43206	A	Y	JANUARY
BERGER AL.	153-199	43206	A	Y	JANUARY
BERGER AL.	318	43206	N	Y	JANUARY
E. BLENKNER ST.	31-99	43215	A	Y	JANUARY
E. BLENKNER ST.	100-173	43206	A	Y	JANUARY
E. BLENKNER ST.	229-243 ODD	43206	A	Y	JANUARY
E. BLENKNER ST.	261-271	43206	N	Y	JANUARY
BRIDGEWALK ST	2872,2878,2884	43224	X	Y	AUGUST
BRIDGEWALK ST	2893-2903 ODD	43224	X	Y	AUGUST
E. BROAD ST.	753-775	43205	E	Y	JANUARY

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CITY PARK AV.	468-599	43215	A	Y	JANUARY
CITY PARK AV.	600-726	43206	A	Y	JANUARY
E. COOKE RD	20-148 EVEN	43214	T	Y	JANUARY
CRESTVIEW RD.	345-400	43202	D	Y	AUGUST
DELAWARE AV.	866-872	43215	W	Y	JANUARY
DRUMMOND CT.	670-806	43214	Z	Y	JANUARY
FAIRLAWN DR.	105-295 ODD	43214	T	Y	JANUARY
FAIRLAWN DR.	128-280 EVEN	43214	T	Y	JANUARY
E. FRANKFORT ST.	12,14,21,22,24	43206	A	Y	JANUARY
E. FRANKFORT ST.	32-80	43206	A	Y	JANUARY
W. FRANKFORT ST.	17-25 ODD	43206	X	Y	AUGUST
FREDERICK ST.	14-49	43206	E	Y	JANUARY
S. FRONT ST.	740-772 EVEN	43206	X	Y	AUGUST
S. FRONT ST.	822-824 EVEN	43206	E	Y	JANUARY
S. FRONT ST.	876-1014	43206	E	Y	JANUARY
S. GARFIELD AV.	15-54	43205	E	Y	JANUARY
S. GRANT AV.	541-670	43206	N	Y	JANUARY
HARRISON AV.	1038-1181	43201	C	Y	JANUARY
E. HENDERSON RD	25-106	43214	T	Y	JANUARY
S. HIGH ST.	718,724,726,728,730 ONLY	43206	A	Y	JANUARY
S. HIGH ST.	740-746 ONLY	43206	A	Y	JANUARY
S. HIGH ST.	937 APT 2 ONLY	43206	E	Y	JANUARY
S. HIGH ST.	937 1/2 APT B & C ONLY	43206	E	Y	JANUARY
S. HIGH ST.	939 1/2 A & B ONLY	43206	E	Y	JANUARY
HOLLYWOOD PL.	1349-1387	43212	G	Y	JANUARY
E. HOSTER ST.	31-71	43215	A	Y	JANUARY
W. HUBBARD AV.	338 ONLY	43215	W	Y	JANUARY

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INGHAM AV.	4280-4396 EVEN	43214	T	Y	JANUARY
INGHAM AV.	4281-4395 ODD	43214	T	Y	JANUARY
E. JACKSON ST.	129-170	43206	A	Y	JANUARY
JAEGER ST.	948	43206	MV	Y	JANUARY
W. KOSSUTH	17-54	43206	E	Y	JANUARY
S. LAZELLE ST.	483-638	43206	A	Y	JANUARY
LIBERTY ST.	83 AND 85	43215	E	Y	JANUARY
E. LIVINGSTON AV.	31-185 ODD	43215	A	Y	JANUARY
MADISON AV.	939-1045	43205	E	Y	JANUARY
MARGRAFF AL.	500 ONLY	43206	A	Y	JANUARY
MICHIGAN AV.	1314-1418	43201	B	Y	AUGUST
MOHAWK ST.	499-657	43206	A	Y	JANUARY
MORNING AV.	1350-1379 ALL	43212	G	Y	JANUARY
NEIL AV.	1043-1057 ODD	43201	C	Y	JANUARY
NEIL AV.	1281-1367 ODD	43201	B	Y	AUGUST
NORTHWEST BLVD.	1377 & 1385	43212	G	Y	JANUARY
OAK ST.	754-764 ONLY	43205	E	Y	JANUARY
OSCAR AL.	520 ONLY	43206	A	Y	JANUARY
S. PEARL ST.	522-599 EVEN	43215	A	Y	JANUARY
S. PEARL ST.	600-722 EVEN	43206	A	Y	JANUARY
S. PEARL ST.	707-723 ODD	43206	A	Y	JANUARY
PENNSYLVANIA AV.	1056-1181	43201	C	Y	JANUARY
PENNSYLVANIA AV.	1297-1413	43201	B	Y	AUGUST
PERRY ST.	1148 - 1204 EVEN	43201	C	Y	JANUARY
PHALE D. HALE DR.	1376-1482	43203	Y	Y	JANUARY

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RADER AL.	512-614	43206	A	Y	JANUARY
REINHARD AV.	252-302	43206	MV	Y	JANUARY
S. SOUDER AV.	178-217	43222	T	Y	JANUARY
E. STIMMEL ST.	17-44	43206	A	Y	JANUARY
SUNRISE AV.	1343 - 1371 ALL	43212	G	Y	JANUARY
E. SYCAMORE ST.	33-150	43201	A	Y	JANUARY
E. SYCAMORE ST.	301-307 ODD ONLY	43206	N	Y	JANUARY
E. SYCAMORE ST.	306, 316, 318 ONLY	43206	N	Y	JANUARY
TAPPAN ST.	288-343	43201	C	Y	JANUARY
THORNWOOD PL.	1337	43212	G	Y	JANUARY
THORNWOOD PL.	1363-1365 ODD	43212	G	Y	JANUARY
VILLAGE DR.	93 & 105 ONLY	43214	T	Y	JANUARY
S. WALL ST.	750,753,757,767 ONLY	43215	E	Y	JANUARY
S. WALL ST.	837 ONLY	43206	E	Y	JANUARY
S. WALL ST.	899-1027	43206	E	Y	JANUARY
E. WILLOW ST.	54-123	43206	A	Y	JANUARY
E. WILLOW ST.	184 & 186 ONLY	43215	A	Y	JANUARY